Eastern Educational Research Association

Spring 2019 Board Post-Conference Meeting

Embassy Suites Hotel, Myrtle Beach, South Carolina

9:00 AM Saturday February 23, 2019

**Agenda**

Attendees: G. Watson, S. Fitzgerald, G. Liang, J. Bucholz, J. Flynn, K. Grover, J. Schenker, W. Williams, R. Neto, R. Galeshi, B. Achhpal, I. Chahine, C. Watson

Call to order

Introductions

Executive Committee Reports

1. President’s Report – George Watson
	1. Thanks Shawn for his service as president
	2. Conflict of interest forms
2. Past President’s Report – Shawn Fitzgerald
	1. Nothing to add from business meeting
	2. Everett Smith might be interested in marketing position, John will reach out to him
3. President-Elect/Conference Chair Report – Jia Grace Liang
	1. Nothing to report
4. Vice President for Conference Planning – Jessica Bucholz
	1. Conferences are set up for the next couple years
	2. Looking for Embassy Suites for 2023 - Florida, Georgia, South Carolina
	3. Three factors – room price, food costs, and ease of traveling to location
	4. Discuss possibility of Gulf Coast (Alabama, Mississippi, Louisiana) or Atlanta
	5. Ideas for questions for survey – send to Jessica – questions related to locations where people would be willing to attend, especially graduate students
	6. Discussion of the possibility of having the conference outside of US, but there are limitations, especially for graduate students and international students
5. Treasurer – John Flynn
	1. 104 graduate students attended this year. 260 total registrations compared to 254 last year to 233 in Richmond ($46 this year and last year, $41 from Richmond, $95 in savings account, 1 request for a refund).
	2. Sessions for first time attendees
6. Secretary – Jason Schenker

Director’s Reports

1. Director of Communications – Willy Williams
	1. If you have any pictures you would like to see posted, send them to Willy
	2. If you see anything on the website that needs to be adjusted, let him know.
	3. Continuing the Facebook page? Could be used for recruitment
	4. Job postings section on website/Facebook? If we keep a Facebook page, it has to remain active. Suggestion that SIG directors be active in reviewing articles and answering questions.
2. Director of Students Services – Roque Neto
	1. Suggestion to bring in local practitioners to conferences, offer discount rate
	2. Suggestion to reach out to vendors, vendors tend not to be interested in regional or state conferences.
3. Director of Divisions and SIGS – Roofia Galeshi
	1. Make SIG directors accountable and remove them if necessary
	2. Reduce the number of SIGs if no one is interested
	3. Move on from past SIG directors and appoint new ones. Make them aware of responsibilities.
	4. Have 10 SIGs currently
	5. If multiple people are interested in being SIG directors, Board will make decision
	6. Also, term limits
	7. Suggestion for graduate student as an assistant SIG directors
4. Director of Membership – Beena Achhpal
	1. Asking for suggestions to increase membership
	2. Suggestion for price structure for local practitioners
5. Director of Awards – Iman Chahine
	1. Nothing to add
6. Director of Hospitality and Conference Experiences – Carol Watson
	1. Ribbons – General consensus that the types of ribbons offered are adequate.
		1. Suggestion for ribbons for “Presenter” and possibly “Attendee”
		2. Issue is that the ribbons can be expensive especially for custom ribbons
	2. Font needs to be larger on name tags.
	3. Make sure that everyone who registers has a name tag.
	4. Suggestion to put EERA on name tags
7. Director of Conference Special Programs – Kenda Grover
	1. Needs a list of programs available to students
	2. May need a social media position, possibly a graduate student
8. JRE Editor – Tracy Butler and Kristen McHenry
	1. Neither in attendance
9. Director of Sponsorship, Marketing, and University Relations –
	1. Open position – Everett Smith as a possibility

Old Business

1. 2020 Conference Considerations
	1. Suggested that participants be asked to bring their own adaptors for projectors
	2. Wifi – George suggested that we tell presenters that wifi will not be available in conference area
	3. Have to be clear about which sessions are open/closed such as graduate student luncheon
	4. Have to decide if we are going to allow guests (such as spouses) at lunches, receptions
		1. Suggestion: Refer questions to person in charge of event so that everyone is on same page.
		2. Suggestion to charge for individual events, such as awards luncheon?

New Business

1. Summer Board Call
2. Position Transitions – Wants to call and talk to those in new positions
3. Journal Transition – Two new editors, next issue will be award winning papers from conference
4. Director of Sponsorship position – In discussion with prior board member

Adjourn